

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of Income and Expenditure. It must also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete this form remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Smannell Parish Council**

County area (local councils and parish meetings only): **Hampshire**

Financial year ending 31 March 2026

Prepared by (Name and Role): **Kevin Glyn-Davies**

Date: **25/04/26**

		£	£
Balance per bank statements as at 31/3/26:			
	263054	9,050.07	
	Treasury Bond	24,750.20	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			33,800.27
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/26 (enter these as negative numbers)			
	item 1	0.00	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/XX			
		-	
			-
Net balances as at 31/3/26			<u>33,800.27</u>