



Introduction

Key information

December 2023

Community name	Smannell Parish	
Date of last review	26 th April 2024	
Date of next review	26 th October 2024	
Point of contact	Name	David Martin
	Email address	Dave.P.Martin@btopenworld.com
	Phone number	07786 917507
Secondary point of contact	Name	Paul Dunning
	Email address	mandyandpaul@live.co.uk
	Phone number	07920842332

Contents

Introduction	1
Emergency Checklist – what to do in an emergency.....	3
How will you respond to the emergency?.....	4
Emergency Coordinators	4
Muster Point.....	5
Local vulnerabilities	6
Vulnerable Parishioners	6

Action cards	7
Adverse Weather.....	9
Loss of Utilities.....	10
Human Health	10
Local assets	11
Our Community Emergency Hubs	11
Contacts and escalation	12

Emergency Checklist – what to do in an emergency	
1	Get in touch with your team, and come together It is better to meet in-person, but you can meet online if that is easier. <u>Do not put yourself in danger to meet in-person.</u> Use the contacts/call tree section - How will you respond to the emergency?
2	Gather information Find out what is going on. Use a range of sources, including local contacts, the news, alerts like those from the Met Office and Environment Agency and social media.
3	Assess risks What are the impacts of the situation on your community. Consider your vulnerable areas, and vulnerable people.

	Use the Local vulnerabilities section - Local vulnerabilities
4	Consider powers, policies, and procedure Think about what is, and is not, your responsibility. Some things, such as evacuations and rescue, are the sole responsibility of emergency responders. However, you do have the ability to support with welfare, and help your community where you can.
5	Identify options Use the action cards, and determine how you can help. Consider your local assets. Agree the best course of action. Use the Action cards - Action cards Use the Local Assets - Local assets
6	Take action, and review what has happened
7	Repeat this process

How will you respond to the emergency?

Emergency Coordinators

Name	Mobile number	Home number / email	Address	Other key information
David Martin	Mobile: 07786 917507 Landline: 07786 917507	Dave.p.martin@btopenworld.com	Meadow House, Smannell, SP11 6JJ	First Aid Trained.
Paul Dunning	Mobile: 07920 842332 Landline: 01264 749018	mandyandpaul@live.co.uk	Yew Tree Cottage, Little London, SP11 6JE	First Aid Trained.
Erica Mason	Mobile: 07764 183467 Landline: 07764 183467	ericastaveacre@gmail.com	20 Ridges View, Little London, SP11 6JE	

Who receives the initial notification?	
Dave Martin	
Who will they notify?	
Paul Dunning	Erica Mason

Muster Point

There may be an emergency where usual methods of communication are impacted. Consider having a backup muster point, where you can assemble if there is an emergency, but you cannot get in contact with each other.

	Address	Keyholder	Keyholder contact details
Command Muster Point	Meadow House	Dave Martin Glyn Martin Paul Dunning	07786 917507 07786 075446 07920 842332
	Address	Keyholder	Keyholder contact details
Community Muster Point	The Oak Public House	Sue Rogers	01264 363075 07519 904195

Local vulnerabilities

Vulnerable Parishioners

Name	Vulnerability	Contact details	Address	Other key information?
Sunflowers Assisted Living	Supported housing for adults with mental illness	Mobile: 0794 XXXX XXX Landline: 0794 XXXX XXX	42 Pine Avenue	
Bluebells Care Home	Care Home	Mobile: 0794 XXXX XXX Landline: 0794 XXXX XXX	85 Smithson Avenue	

Local Support agencies

Get in touch with local charities, who will have up to date information on vulnerable people in the area. Record the charities you may contact in an incident below.

Organisation	Vulnerable people they may know of	Point of contact and job title?	Contact number	Address	Other key info
Meals on Wheels	Zeena			Ridges View	
Carers	Dawn			The Dolls House	
Toddler groups	Parents of young children	Omar Dhanial – group leader	Mobile: 0794 XXXX XXX Landline: 0794 XXXX XXX	73 Main Street	

Action cards

These actions are closely tied to pre-determined triggers, to ensure our response is coordinated. To sign up to receive the alerts, please use the link in the left-hand column.

Upon receiving the alert, use the type of alert and the level to determine what action you should take, if any.

You should also monitor social media to find out about emergencies in your area, the details are below

- Hampshire County Council:
 - X: @hantsconnect
 - Facebook: Hampshire County Council
- Hampshire and Isle of Wight Fire and Rescue Service:
 - X: @Hants_fire
 - Facebook: Hampshire and Isle of Wight Fire and Rescue Service
- Hampshire and Isle of Wight Constabulary:
 - X: @hantspolice
 - Facebook - Hampshire & Isle of Wight Constabulary

The action cards below are aligned to risks which may face your community. These are the incidents you should plan for. Do not feel the need to plan for anything beyond these events. In a life-critical situation, the emergency services will coordinate the response, but may get in touch to request your support if required.

An action card on pandemics has been included, in recognition that community support during the COVID-19 pandemic was widespread and effective. Do not feel the need to plan for a pandemic in detail - due to the unpredictable nature of such events, the best course of action is to stay informed and align with national guidelines as they evolve.

Adverse Weather			
Alerting Service	Alert Level		Action (from the Met Office)
Met Office National Severe Weather Warning Service Sign up here: Guide to email alert service - Met Office (https://www.metoffice.gov.uk/about-us/guide-to-emails)	Extreme heat warning	Yellow Prepare	- Monitor the forecast. - Prepare to move vulnerable Parishioners the 'cool spots' under the trees in the playing field, inside the church, in Meadow House, Aprils Farm and The Oak Public House.
		Amber Response	- Check on vulnerable people who may require extra support – such as the elderly, people, or those with additional needs. - Activate the cool spots.
		Red Enhanced Response	- Prepare to initiate 'loss of utility' action card. - Monitor and pass on advice from emergency services. - If you are worried about a vulnerable person ring NHS 111.
	Snow or Ice warning	Yellow Prepare	- Monitor the forecast. - Check levels in any salt-bins you manage. - Prepare 'warm spot' in Meadow House, Aprils Farm and The Oak Public House.
		Amber Response	- Continue to monitor salt-bins. - Prepare to distribute salt to areas in your community. - Prepare to activate the warm spot in your community. - Contact vulnerable people in your area, to see if they require any support.
		Red Enhanced Response	- Ensure your own safety and only go outside or travel if completely necessary. - Monitor and pass on advice from emergency services. - If you are worried about a vulnerable person ring NHS 111. - Extreme cold can lead to the loss of utilities such as water and electricity. familiarise yourself with the 'loss of utility' action card
	Wind warning	Yellow Prepare	- Monitor the forecast.
		Amber Response	- Prepare for action regarding fallen trees, potential fragile buildings and overhead cables.
		Red Enhanced Response	- Ensure your own safety and only go outside or travel if completely necessary. - Monitor and pass on advice from emergency services. - If you are worried about a vulnerable person ring NHS 111. - Implement the 'loss of utility' action card
	Thunder storm / Rain warning	Yellow Prepare	- Monitor the forecast.
		Amber Response	- Contact vulnerable people to see if they require any support.
		Red Enhanced Response	- Ensure your own safety and only go outside or travel if completely necessary. - Monitor and pass on advice from emergency services. - If you are worried about a vulnerable person ring NHS 111. - Implement with the 'loss of utility' action card

Loss of Utilities	
Incident	Suggested Action
Loss of electricity	- Call 105 (or use the PowerTrack App) to find out the scale of the power outage. - Ensure vulnerable people are signed up to the Priority Services Register (PSR) - Priority Services Registration Form - SSEN. - Check on the known vulnerable people. - Enable a battery-operated radio (or a car radio) to receive information.
Loss of water	- Ensure vulnerable people are signed up to their water providers Priority Services Register (PSR) – those on the register should have water delivered. - Check on vulnerable people. - Receive updates from your water providers social media channels – share them with members of your community.
	-

Human Health	
Incident	Suggested Action (From Hampshire County Council Public Health)
Pandemic	- Follow UK National government guidance: - o Follow UK national guidance, which will be made available on gov.uk - o Follow local guidance, available on Hampshire County Council's social media pages - on X (@hantsconnect) and Facebook (Hampshire County Council) - Maintain personal hygiene. - Check on known vulnerable people via telephone. - If you cannot check on vulnerable people via phone, consider checking on them in-person while remaining outside their door, keeping a safe distance, and following national guidance. - If you know of vulnerable people who may need assistance getting food or medication, consider ways to support them, while maintaining personal space and following national guidance.

Local assets

Asset	Who	Contact details	Location	Other key information?
Trained first aider	Dave Martin	Mobile: 07786 917507	Meadow House, Smannell,	
Trained first aider	Paul Dunning	Mobile: 07920 842332 Landline: 01264 749018	Yew Tree Cottage Little London	
Chainsaw owner/tree surgeon	Anthony Thompson	Mobile: 07894 048737 Work: 01264 334296		
Chainsaw owner/tree surgeon	Dave Martin	Mobile: 07786 917507	Meadow House, Smannell,	
Chainsaw owner/tree surgeon	Will Brook	Mobile: 07802 396104 Home: 01264 352584	Woodhouse Farm	
4x4 owner	Will Brook	Mobile: 07802 396104 Home: 01264 352584	Woodhouse Farm	
4x4 owner	Charlie White	Mobile: 07887 484088 Home: 01264 352660	Frenches Farm	

Our Community Emergency Hubs

Your Community Hub(s)					
	Address	Capacity	Keyholder	Keyholder 24/7 contact details	Resilience Equipment
First	The Oak Pub	100	Sue Rogers	0794 XXXX XXX	• Generator • Food & Drink
Second	Christ Church Smannell	100	Rod Bowker	07964 172832 01264 357201	• Shelter & Seating • Warm / cold
Third	Aprils Farm	50			• Shelter & drink
Resilience Command Centre	Meadow House	20	Dave Martin	07786 917507	• Wine & Cheese & beer
					•
					•

Contacts and escalation

Name	Purpose	Contact number	Comments
Points for escalation and advice			
Local Council	Point of escalation		
Hampshire County Council Emergency Planning and Resilience Team	Non-urgent source of information and advice	emergency.planningteam@hants.gov.uk	
Hampshire Highways	Report problems impacting highways managed by Hampshire County Council	Report online via https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/roads If a highways emergency poses an immediate risk to the public call 03005551388 (08:30am – 17:00 Monday to Friday) or the police non-emergency line if out of hours (101)	
PowerCut 105	Determine scale and duration of power outages Report a power cut	105	
National Grid Emergency Helpline	Reporting emergency electrical hazards	0800 40 40 90	For reporting dangerous emergency hazards (such as fallen electricity pylons only – not reporting outages)
Water companies			Find your water supplier here: https://www.water.org.uk/customers/find-your-supplier
Police non-emergency line	Requesting non-urgent advice, or reporting a crime, requesting support	101	
Ambulance non-emergency	Requesting non-urgent medical advice	111	

Smannell Parish Council Resilience Plan – April 2024

line			
Fire and Rescue non-emergency line	Request non-urgent advice relating to fire and rescue	023 8064 4000	
Emergency Services	Report all life-threatening situations immediately to the Emergency Services	999	
Key contacts in your community			
St. Mary's	Andover	01264 361424	
Charlton Hill Surgery	Chalton Hill	01264 337979 01264 341486	
Derrydown	St. Marybourne	01264 738368	