

# **SMANNELL PARISH COUNCIL**

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**29 May 2024**

**PER EMAIL ONLY**

**Dear Mr Reynolds**

**RE APPOINTMENT CONFIRMATION AS INTERNAL AUDITOR FOR THE  
FINANCIAL YEAR 2023/2024 – SMANNELL PARISH COUNCIL**

**Further to the Full Council meeting of the Smannell Parish Council that was held on 29 May 2024, I herewith formally confirm that pursuant to Agenda Item 9 of this meeting that members unanimously resolved to appoint you as the formal Internal Auditor to the accounts for the financial year end 31 March 2024.**

**I attach the Smannell Parish Council Internal Audit Scoping report, which members resolved to accept under Agenda Item 9 of the Full Council Meeting held on 29 May 2024, for your information and reference.**

**Many thanks for your kind attention to this matter.**

**Yours sincerely  
FOR AND ON BEHALF OF SMANNELL PARISH COUNCIL**

*Kevin Glyn-Davies*

**Kevin Glyn-Davies BA (Hons) MA**  
**Parish Clerk**

**Enclosure sent per email**